

Foundation Board of Directors Agreement



I, _____ understand that as a member of the Board of Directors of Recovery Court of Sumner County, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a board member:

1. I will interpret the organization's work and values to the community, represent the organization, and act as a spokesperson.
2. Annually, I will attend at least two-thirds (2/3) of scheduled board meetings, at least 50% of the meetings for committees on which I serve, and at least 50% of the RCSC Special Events.
3. Each year I will make a personal financial contribution at a level that is meaningful to me.
4. I will actively participate in one committee of the organization.
5. I will actively participate in the foundation's fundraising activities and outreach events.
6. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
7. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
8. I will work in good faith with staff and other board members as partners towards achievement of our goals.
9. If I don't fulfill these commitments to the organization, I will expect the board chair to call me and discuss my responsibilities with me.

In turn, the organization will be responsible to me in several ways:

1. I will be sent, without request, financial reports and an update of organizational activities at least two business days prior to all monthly board meetings.
2. Opportunities will be offered to me to discuss with the president the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
5. If the organization does not fulfill its commitments to me, I can call on the board chair and president to discuss the organization's responsibilities to me.

Member, Board of Directors

Date

President, Board of Directors

Date